Meeting Minutes

Day/Date/Year

Members present: Will Stewart, Vicente Martinez, Traci Campos, Amber Evans

Members absent: Board member absent Belinda Waters

Guests: none

(List all members present, absent and others present or attach sign-in to the back of the document) Identify the organization or affiliation of the guest that are invited to attend the meeting.

1. Call to Order
   1. Establish Quorum- Stewart

**Discussion/Summary:** Meeting called to order at 1730 CST

* 1. Welcome/Introductions-Stewart

**Discussion/Summary:** All members present were introduced. Three certified Nurses were recognized (Amber, Will, Vicente)

* 1. Approval of Meeting Agenda

**Discussion/Summary:** Agenda for meeting discussed

* 1. Adoption of Meeting Agenda

**Discussion/Summary:** Minutes from Chapter Meeting held November 16, 2023 were presented.

**Motion:** adoption of minutes and agenda

**Action:** Motion carried; motion passed unanimously.

* 1. Conflict of Interest Disclosure

**Discussion/Summary: No conflicts of interest were reported by any member**

1. President’s Report- Stewart

**Discussion/Summary: All state and national ENA reports were filed. Our chapter 990 will be filed in September.**

1. Treasurer’s Report

**Discussion/Summary:** Chapter investment account has been changed and is in good standing. Quickbooks will cost $100/month to use for chapter budget and expenses. $23,265.19 in chapter checking account with two outstanding deposit checks to be made. 8,200 in CDs and 60,174 in investment accounts

**Motion:** To approve treasurer’s report.

**Action:** Motion carried; motion passed unanimously.

1. Committee Reports

**Discussion/Summary:**

* **Election Process- Stewart**
  + Stewart is only member on committee at this time. No new information
* **Government Affairs/ Newsletter-Campos**
  + Newsletter will be out for second quarter. Possible new members wanting to join
* **Meeting planning-Bontke**
  + No report
* **Membership/fundraising (no chair)**
  + Discussion made about needing new chairperson. Tabled till next meeting
* **Pediatrics/Trauma**
  + PediReadiness discussed. Toyota grant discussed. New SIMS lab discussed. Texas Trauma rules. Discussion about pediatric coordinators around the country.
* **Professional Education-Martinez/Waters**
  + Upcoming TNCC and ENPC dates discussed.
* **Quality, Safety & Injury Prevention- Kelly**
  + No report

1. Old Business

**Discussion/Summary:** No changes to chapter bylaws for 2024. All documentation was submitted to state and national chapter. The Board approved the budget for 2024. Waiting to hear from some chapter chairpersons if willing to continue to chair. 2023 Annual chapter report- need for membership involvement. 2023 Quarterly chapter report-

**Educational event-** human trafficking- No report, neither Waters or Bontke present

**Fundraising Event-** In planning stage for 5k. No other update as Waters and Bontke abesent

1. New Business

**Discussion/Summary:** Meeting dates set. Will meet every other month on the 1st Thursday. Will alternate times of 0730 and 1730. Dates will be April 4th, June 6th, August 1st, October 3rd and December 5th

Auction items needed for state meeting online fundraiser. Amber Evans will obtain an item for April State meeting. Traci Campos will discuss with local wineries about possibility of donation and shipping of items for July meetings.

**State meeting report- Stewart**

Vicente, Will and Belinda attended state meeting. Vicente, Amber and Will are to attend April State meeting in Wichita Falls

**Innovative Ideas for Recruitment/Retention-** Discussion about making flyers to pass out at TNCC and ENPC classes. Also discussion about making QR code to be placed in breakrooms in area ERS and on flyers. Need for instructors to discuss ENA membership at teaching events.

**Innovativ Ideas for Education/Give Back Events-** Discussion about STOP the Bleed classes. Will is going to speak to local game wardens about a STOP the Bleed for hunters close to opening of hunting season.

1. Open forum/comments/questions- No questions at this time
2. Next meeting will be April 1st location TBD at 1730CST
3. Meeting Adjourned -1830 CST