Meeting Minutes

January 23, 2023

Members present: Belinda Waters, Will Stewart, Traci Campos, Vicente Martinez in person

Pat Vigil, Susan Wilhoite, Cheyenne Bontke, Kodie Sears, Kaci Thompson, Amber Kelly, Melissa Rodriguez on Zoom call

Members absent: 157 members

1. Call to Order- Stewart/Waters
	1. Establish Quorum

**Discussion/Summary:** Meeting called to order. Discussion of chapter almost being disestablished. Also, the need to rebuild and reestablish the chapter in the community.

* 1. Welcome/Introductions- Waters

**Discussion/Summary:** All new board members were introduced to the chapter. Members present introduced themselves.

* 1. Adoption of Meeting Agenda- Stewart

**Discussion/Summary:** Agenda for meeting discussed. Motion was made and seconded. Motion passed unanimously.

* 1. Adoption of Meeting Agenda- Campos

**Discussion/Summary:** Minutes from Board Meeting held October 27, 2022 were presented. Motion was made and seconded. Motion passed unanimously.

* 1. Conflict of Interest Disclosure

**Discussion/Summary: No conflicts of interest were reported by any member.**

1. Treasurer’s Report- Martinez

**Discussion/Summary: 2022 numbers still being figured. 2021 Expenses $35,155 Total operating revenue- $41,675.**

**2023 proposed will be used off of 2021 numbers as estimates.**

**Motion:**  Motion was made and seconded. Motion passed unanimously.

1. Chapter Business
	1. Meeting Preferences/ Schedule

**Discussion/Summary:** Future meetings time, location, and schedule discussed. Future meetings will alternate locations between local emergency rooms. Meetings will occur in March, May, July, September, and November for 2023. We will alternate between evening and morning meetings. Next meeting will be March 23, 2023 at 1730 at University Medical Center Emergency Room.

* 1. State Meeting Dates/Delegate

**Discussion/Summary:** Future state meetings discussed. Needs for delegates to attend each meeting. Look to have 2-3 delegates to attend each state meeting to represent chapter. Kodie Sears to attend next meeting. Still looking for other members to volunteer to be delegates.

* 1. Ideas for Recruitment/ Retention

**Discussion/Summary:** Social Media groups to be created for the chapter include Facebook group, Group ME, Snap Chat group, and Instagram group. Discuss possible future use of TikTok for recruitment.

1. Committee Chairs/Members- Waters

**Discussion/Summary: Creation of Committees that the Board elected to incorporate at board meeting.**

* 1. **Fundraising/ Meeting Planning**

**Chair- Cheyenne Bontke**

* 1. **Professional Education/ Trauma/ Pediatrics**

**Co-Chair- Belinda Waters and Vicente Martinez**

* 1. **Membership/Election Process**

**Co-chairs- Kaci Thompson, Kodie Sears, Will Stewart**

* 1. **Government Affairs/ Newsletters**

**Co-chairs- Traci Campos, Kaci Thompson, Cheyenne Bontke**

* 1. **Quality, Safety and Injury Prevention**

**Chair- Amber Kelly**

1. New Business
	1. **Ideas for Education/ Give Back Events**

**Discussion/Summary:** Discussed using TikTok and Snap Chat during educational classes presented by chapter. And create an area on TikTok for members to add educational information. Discussion about incorporating social media to get education to members.

* 1. **January State Meeting Report- Stewart**

**Discussion/Summary:** National ENA and Texas ENA are moving from Zoom to Microsoft Teams for meetings and Google Drive to Microsoft Teams for files. Add Culture statement to agendas at National and State levels and ask chapters to do so also. Stand By You initiative: Every quarter members visit at least one ED in your area. Recommend change shift for nights going off and bring food. TCEP wanting to join with TXENA with first initiative being no tolerance for workplace violence. Workplace Violence grants available for facilities. Application on DSHS.Hi Plains Chapter article due for TXENA newsletter April 30, 2023.Funding for chapter President, President Elect, Treasurer, Secretary and committee chairs for. Membership and Governmental Affairs to go to National ENA Leadership meeting Jan. 27-29 in Scottsdale, AZ.

* 1. **Breaking Waves: Pediatric Mental Health Conference April 15, 2023 at South Padre**

**Discussion/Summary: Conference was presented to members. Conference co-insides with the same time as the State Meeting in South Padre.**

1. Open Forum- no comments
2. Meeting Adjourned at 08:10CST