

Meeting Minutes

1/16/20

Members present: Chrissy Nichols, Susan Wilhoite, Brooklyn Fleming, Megan Wilson, Catherine Dewbre, Amber Kelly, Amanda Edwards

Via Telephone: JoAnn Craze

Guests: No guests

Call to Order:

a. Welcome

Summary: Meeting called to order at 1939 by C.Nichols

b. Adoption of Meeting Agenda and previous meeting minutes

Summary: Motion by B.Fleming; 2nd by M.Wilson

1. President's Report – Chrissy Nichols - Report by C.Nichols

- Welcome new board members

2. Treasurer's Report – JoAnn Craze

Summary:

- \$38,619.75 in checking account
- Still need to move CDs to checking. Cannot move until 4/22/20; J.Craze will be in town then and can go with C.Nichols to move CDs
- New CPA firm in Lubbock - hch&t - Justin Pinkston is contact
 - Taxes being prepared
 - need one individual's W9 information to be able to send out 1099s; J.Craze is in contact with the individual
- 2020 budget proposed; tabled to allow for adjustments

3. Director's Report – M.Wilson & L.Smith

Summary: No new business to report

4. Secretary's Report - Susan Wilhoite

Summary:

- No new business to report

5. Committee Reports

- **Membership** – J.Craze
 - 181 current members
- **Trauma & Pediatric Committee Reports** – Belinda Waters -- Report via J.Craze

Trauma Committee

TNCC

- 6 TNCC courses will be offered in 2020
- Need to confirm 2020 committee members
- S.Wilhoite reports Chad Curry, Lubbock EMS, states he does not need supplies to be provided. He is willing to train Hi-Plains members to be instructors
- A.Kelly asking about instructor class. Multiple individuals have been identified as candidates. J.Craze will reach out to Belinda Waters and the state board about holding a class.

Pediatric Committee

ENPC

- 4 classes will be offered in 2020
- **Injury Prevention** – B.Waters - Report by C.Nichols
 - Need community outreach to be planned.
 - AHA Walk and Out of the Dark walk ideas given
- **Meeting Planning** – C.Nichols
 - Local Meetings:
 - February 13th at Star ER
 - March 12th at CMC AED
 - April 9th at CMC ED on Quaker
 - May 14th - social event
 - June 11th at UMC EC
 - July 9th at CMC AED
 - August 13th - social event
 - September 10th at CMC ED on Quaker
 - October 8th at Star ER
 - November 12th at LHH
 - December 10th at UMC EC
 - State Meetings
 - January 9-11 - College Station
 - March 22-23 - Conference at Sea (last day to register is January 30th)
 - April 17-18 - San Angelo
 - July 10-11 - Frisco
 - National Meetings
 - January 23-25th - New Leader orientation - San Diego, CA
 - C.Nichols, N.Jones, and L.Smith will attend
 - N.Jones paid \$1,200 by state to attend
 - C.Nichols and L.Smith paid \$1,200 by Hi-Plains to attend
 - September 8-11th - 50th Anniversary ENA conference - Las Vegas, NV
- **Newsletter** - Susan Wilhoite –
 - Working on newsletter
 - Will include awards and recognition, scholarships to state and national, Amazon Smiles link, memorial for Barbara Head and recognize meal provided to her family.

- **Awards and Recognition** – Amber Kelly (possible)
 - No report
- **Professional Education** – C.Nichols
 - Pam Bartley willing to provide 1 day TCRN course for 50 people
 - \$3,750 fee + possibly airfare
 - Course fee set by Hi-Plains
 - \$200/person recommended
 - CMC will possibly donate the Knipling Center for free in exchange for sponsorship
 - CMC will cover printing of registration materials and flyers
 - Drug Reps have contacted C.Nichols for potential meeting sponsorship
 - C.Nichols will reach out to ask about possible TCRN course sponsorship
 - Other sites could be at Double Nickel or Las Barisas for sponsorship dinner
 - LHH willing to host a dinner presentation
- **Bylaws and SOPs** - B.Fleming - Report by C.Nichols
 - Bylaws sent to Nationals; approved but sent back with recommended changes
 - Sent to Texas state lawyer to review last week
 - Added secretary-elect and treasurer-elect positions, made elect positions board voting members
 - S.Wilhoite motioned to accept the recommended changes from National and approve the Bylaws; M.Wilson 2nd motion; motion carried
- **Elections** - C.Nichols
 - Chairs appointed
 - Membership - JoAnn Craze
 - Injury Prevention - Belinda Waters
 - Meeting Planning - Megan Wilson
 - Newsletter - Susan Wilhoite
 - Awards and Recognition - Amber Kelly is potentially willing to chair
 - Professional Education - Chrissy Nichols
 - Bylaws and SOPs - Brook Fleming
 - Elections - Chrissy Nichols

6. Unfinished Business

Summary:

- Website
 - Texas ENA web designer, John Grevera, willing to take over design of current website
 - Tabled for quote on pricing
- Facebook
 - leave as a Group
- Stop the Bleed
 - Tabled until J.Craze can speak with Belinda Waters about needs



Hi Plains Chapter

Hi-Plains ENA Chapter Board of Directors
Meeting
1/16/20
Lubbock Heart Hospital
1930

- Banner
 - Tabled until C.Nichols can look into prices
- Welcome gifts
 - Tabled until J.Craze can look into prices
- J.Craze sent out thank you letter to TNCC/ENPC Course Directors

7. New Business

Summary:

- Need fundraiser for Foundation
 - Super Bowl squares
 - Voted to sell squares; C.Nichols will get board set up and sent out to sell
 - T-shirts
 - Penny Wise
 - Collecting pennies at each hospital; winning hospital gets to put a pie in the face of their manager
 - Restaurant's Night of Giving
 - Poker Night
- Community Outreach
 - Lubbock Impact clinic day
 - LPD Homeless Outreach
- CNE offerings
 - Jurisprudence
 - Sex Trafficking

Adjourned 2045 by C.Nichols